



Minutes of the Industrial Health & Safety Advisory Committee
October 2nd, 2017 at 4:00 p.m.
Taft College Cougar Room

Members Present: Tony Cordova, Chris Miller, Kenny Elmore, and Tori Furman

Secretary: Julie Rothgeb

1. **Welcome** - Tony welcomed the group
2. **Review minutes from August 11, 2017 meeting** - minutes were approved
3. **Review and Discuss**
 - a. **Program**
 - i. **Title** - OSH - Occupational Safety and Health
 - ii. **Content** - The Advisory members were provided a working copy of the program. Everyone agreed that the version presented was meeting the needs of the industry.
 - iii. **Review what was submitted for approval** - This was already discussed in the section above. We try to fill the need.
 - b. **Curriculum**
 - i. **Course of Record** -
 - c. **Certificates** - Clean-up of the certificates are needed. The questions was asked if the use of hours/units be applied towards earning Continuing Educational Units, and the answer was yes. When a student graduates they will get an acknowledgement and will be more marketable.
4. **Outreach Events** - Develop an all-day event to have vendors come and talk about their equipment. Example: Safety glasses where industry people can come and sit in the class and get credit for attending.
5. **Budget** - Advisory members made the recommendation to purchase a unit that measures the Volatile Organic Compounds (VOC's). The tool is used in conjunction with Confined Space Entry Testing Protocols and Hazardous Environment.
6. **Core Indicators** - Reviewed with Faculty during the planning phase. Due to low enrollment we aren't getting data.
7. **Internship Opportunities**
 - a. **Potential internship opportunities** - If you know anyone that might be interested in an intern please contact Tori. Aera starts their intern process in October. Kenny and Tori will get together on who to contact at Aera
8. **Other** -
 - a. **Career/Transfer Fair** - October 11th, 2017 from 9-12



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9. Next meeting: Mid to Late February 2018

Respectfully submitted by Julie Rothgeb
Approved by Tony Cordova